

Travel

Greater Hyderabad is well connected by Air, Rail and Road with all parts of the country. Participants travelling by train should alight at Secunderabad or Hyderabad railway station. City transport service is available to reach the EEI. Bus route No.95R from Koti opposite to Osmania Medical College is the most convenient service as it plies through the Academy campus. Other routes 94R, 94H from Koti can be used to reach EEI bus stop. Details of bus routes are given below.

Buses from various places to Extension Education Institute

Secunderabad Railway Station : 7/94H, 7/94R,
7/95R, 5/92,
Hyderabad Railway Station, Nampally : 92R,
Kachiguda Railway Station : 2/94R,
Mahatma Gandhi Bus Station : 94R, 94H, 95A,
(Imlibun) (Reach Koti, Opp. Osmania Medical College gate by auto and catch bus) 95P, 94/95R,
Rajiv Gandhi International Airport, : Taxi / RTC Bus /
Shamshabad AeroExpress

Land marks:

Extension bus stop located on the Rajendranagar road which is at a distance of 15 km. from Koti, 25 km from Secunderabad, 15 km from Nampally, 18 km from Kachiguda and 10 km from Rajiv Gandhi International Airport. The participants may also hire private taxi or cab or auto directly from the Railway Station. Drop Location for Private cabs or Taxis: Extension Education Institute, Rajendranagar road.

Participants are advised to make their return journey reservations at their end before leaving to Hyderabad.

Further Information can be obtained from

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TRAINING PROGRAMME ON Values and Work Ethics for Development professionals

26th - 30th June, 2018 (5 days)



Course Coordinators

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Back Ground

Promoting the values and employment principles is an important role. The values and principles help people determine how things ought to be done. They guide work practices, interactions and behaviour within an organisation. They are the foundation on which an organisation operates and apply throughout the hierarchy from employer to frontline employee.

Work ethics include not only how one feels about their job, career or vocation, but also how one does his/her job or responsibilities. This involves attitude, behavior, respect, communication, and interaction; how one gets along with others. Work ethics demonstrate many things about whom and how a person is.

Work ethics involve such characteristics as honesty and accountability. Essentially, work ethics break down to what one does or would do in a particular situation. Work ethic is a set of values based on the moral virtues of hard work and diligence. It is also a belief in moral benefit of work and its ability to enhance character.

Workers exhibiting a good work ethic in theory (and ideally in practice) are selected for better positions, more responsibility and ultimately promotion. Workers who fail to exhibit a good work ethic may be regarded as failing to provide fair value for the wage the employer is paying them and should not be promoted or placed in positions of greater responsibility. Values reflect one's personal philosophy in responding to given situation. Values slowly but constantly affect an individual's way of life. Values emerge and change over generations.

Objectives of training:

At the end of the training the participants will be able to

1. To understand the role of values and work ethics in the achievement of organizational goals
2. To learn the values and work ethics and its impact on personal and professional life

Course contents: Challenges Development Professionals face in respect of ethics and values; Understanding values; Value-driven management; Values prioritization; Values conflict and

resolution; Best ethical practices in extension work. Importance of ethics in personal development Professionalism and Work ethics for successful career development. Ways and means to improve work ethics. Organizational culture Vs Work ethics, Work ethics - Situationism-change management; Personal values and morals vis-a-vis professional growth and development; Gender Mainstreaming; Institutional visits.

Duration:

26th -30th June, 2018 (both days inclusive). Participants are expected to arrive at least by 8 am on the morning of June 26, 2018 and can leave after 1600 hrs. on June 30, 2018.

Boarding and Lodging:

The programme is fully residential. Participants will be accommodated in the Hostels at EEI campus and will be provided free board and lodge. With regards to travel expenses, for all the client department officials as per their eligibility shall be met by EEI, Hyderabad except for officials from NGOs.

Benefits of attending Training:

1. Participants will be able to understand the essence of work ethics and values in professional development
2. Work commitment and employee motivation
3. Professionalism, Goal setting and ways & means to develop work ethics and values
4. Role of interpersonal relation in developing values and work ethics
5. Fostering a trustworthy working environment.
6. Power of positive thinking, self-confidence and behavior modifications in shaping values, morals and ethics
4. The participants will be developed as master trainers who can in turn train other officers.

Pedagogy

Lectures, group interactions and discussions, case studies, management games, presentations and assignments, besides experience sharing by experts invited from relevant fields and other stake holders. They will also be taken to exposure visits.